



Minutes of Board Meeting of Croquet NSW Inc.

Wednesday, 19th October 2022

1. **Attendance:** Kate McLoughlin, Ray Chapman, Rik Mills, Steve Miles, Rosie Landrebe
2. **Apologies:** Liz Friend
3. **Approval of minutes from last meeting:** Approved
4. **Business Arising from Previous Meeting**
 - 4.1 Meeting re Plan of Management held 12/10 at Tempe, attended by Chair (report below)
 - 4.2 CRCC meeting held 13/10 attended by Steve Miles and Kate McLoughlin (report below)
 - 4.3 Tournaments Calendar is online: further comments to be forwarded by Chair
 - 4.4 Action 4.3 Reimbursement for refs: Feedback from Tournaments not received. Ray.
 - 4.5 Action 4. Event Hosting Policy updated, Newsletter noted change
 - 4.6 Action 5: VCA paper re Member Management Platform scanned and sent to Board members
 - 4.7 Nambucca CC: Kate still to follow up
 - 4.8 Action 9.1 Liz has emailed selectors
 - 4.9 Action 11: Kate has replied to Maitland after input from Tournaments and from Ray Chapman.
5. **Executive Report: Report from Chair**
 - 5.1 Visit to Griffith Croquet Club 21/7. U3A group looking to join CNSW, so are setting up their Club and Committee. Issues re accessing lawns and maintenance of lawns: Sue Fordham, Dick Paul key drivers
 - 5.2 **IWC Mackey Park Consultation meeting 12/10**
 - 5.2.1 CRCC, Concordia, CNSW, Canoe Club, Marrickville Football, Marrickville Cricket, plus Carla, Architect and other Council reps in attendance

5.2.2 Positive meeting: CRCC looking for more playing time and lights. Cricket Club more storage, nets, club facilities; Football: improved Club facilities and upgrades to lights

5.2.3 CNSW: croquet to be continued on all lawns as a State HQ and local club, security of tenure, clubhouse, security and parking upgrade

5.2 Proposal to develop a multi use Sport and Community facility in place of Concordia Club. Council can propose as part of PoM, develop indicative plan and costing. Clubs will need to advocate and seek funding sources.

5.2.1 CNSW to put in Submission in collaboration but separately from CRCC:
Kate

5.3 **Meeting with CRCC held 20/10:** Stephen Burns, Janett Middleton, Dave Clark with Steve Miles and Kate McLoughlin (CNSW)

5.3.2 A useful and collegiate meeting

5.3.3 Separate submissions to POM agreed, acknowledging our complementary roles and joint needs for new clubhouse facilities

5.3.4 Lighting agreed as a joint funding goal

5.3.5 CRCC wish to have a stake in Mackey park facility and would like to hold the licence

5.3.6 Booking system is to be managed by CRCC as stated in the current Agreement

5.3.7 CNSW and CRCC to agree on a set of court usage booking principles to guide users

5.3.8 Facilities Management Committee to include a CRCC member

5.3.9 Hoops on Court 4 to be set wider for beginner players. Other courts will normally be at competition width. (Changes to be put back after play)

5.3.10 Regular meetings to keep communication channels open. Most communication should be through Secretary of respective organisations.

5.4 Member Management Platform : new version info session 26 Oct for subsequent testing and decision.

5.5 AGM: The Board gave a vote of thanks to David Scott for his organised and efficient management of the AGM and Annual Report processes.

- 5.5.1 Kate to chair AGM and Forum and talk to 3 questions raised
- 5.5.2 Member Survey results: show a good appetite for increasing club members; Kate to summarise for AGM Discussion Forum.
- 5.4 **U21 Working Group:** interest received from Doug Cornish and Jamie Gumbrell. Kate to convene initial meeting to discuss proposal to develop U21 participation.
- 5.5 **CNSW Volunteer positions:** we are still searching for a Coaching Co-ordinator and Director Refereeing. Lorraine has indicated she will continue some functions as we seek a replacement.

6. Finance report

- 6.1 Treasurer's Report: as attached was agreed with thanks
- 6.2 . Expenses to cover audit fees of \$1,900 plus up to \$5,828 Eire cup expenses subject to provision of receipts, plus \$60 fuel to Steve Miles were moved by David Scott and seconded Rik Mills and approved.
- 6.3 Auditors Report sent to Clubs. Steve to forward to Board members.

7. CNSW Policy Review

- 7.1 Policy updates to Events Hosting and Tournaments were noted. Board members asked to review and approve other policies pending. Rik to send a reminder,
- 7.2 Some debate about the need for Member Protection Officer for CNSW, as they are not referred to in the new Member Protection Policy
- 7.3 Liz and Rik are working on the State Director of Refereeing - Gateball duties to amend in the Roles of Officials Policy

8. General Business

- 8.1 Strategic Plan: no action noted
- 8.2 2023 CNSW GC Handicap Events to be played as Advantage.
The Tournaments Committee has recommended that the CNSW Handicap Doubles and Singles be played as Advantage Handicap Croquet and that NSW Clubs be encouraged to hold Club competitions as Advantage handicap as an agreed alternative to extra turns. This was approved by the Board on the proviso that a review be conducted at the end of the year to determine its success. Ray to advise Tournaments.

8.3 Office of Sport 2022/23 Organisation Support Program Grant offer: Ray to complete Smarty Grants application for the annual \$15,000 grant from Office of Sport, noting the new requirements to meet OoS strategic directions. Use of funds to update our governance structure was appropriate.

8.4 EOI for State Coordinator Refereeing Gateball
The appointment of Petula Shun to the above position was approved with thanks. David Scott to advise Petula.

8.5 Gateball Equipment Purchase for Loan:

8.6 It was approved that the State Co-ordinator – Gateball be allocated \$1,100 for the purchase of Gateball equipment for temporary loan to clubs introducing Gateball to their existing and prospective membership. That the SD GB manage the storage and lending of the equipment. Only CNSW member clubs be entitled to the loaned equipment. CNSW member clubs receiving the equipment agree to cover the cost of replacing damaged or non-returned equipment. David Scott to advise Judy Tier.

9. Committee Reports no reports received.

10. Any Other Business

10.1 Counselling re Gateball incident: Following the CNSW commitment to provide counselling after the NSW Gateball Championships in Albury in September 2022, Kate has proposed the following: . Those seeking counselling would approach their GP, to identify appropriate counselling via a mental health plan. CNSW would meet out of pocket expenses up to 6 visits. Referrals to other online services via Lifeline, and Beyond Blue would also be offered. Kate to offer to those who attended the event via Judy Tier, State Gateball Co-ordinator.

11. Liz Friend noted that the November newsletter would be a little late due to her absence.

12. Correspondence

12.1 Office of Sport has not responded via timing for acquittal of our grant from 2021.

13. Next Meeting: 9 November 2022 7pm/Close

Actions Arising

1. Tournament Schedule 2023: further comments to be forwarded by Chair KMC

2. Action 4.3 Reimbursement for refs: Feedback from Tournaments not received. RC
3. Nambucca CC: Kate still to follow up
4. CNSW to put in Submission in collaboration but separately from CRCC: Kate
5. Member Survey results: Kate to summarise for AGM Discussion Forum. KMc
6. Kate to convene initial meeting to discuss proposal to develop U21 participation. KMc
7. Auditors Report: Steve to forward to Board members SM
8. Advantage croquet decision: Ray to advise Tournaments. RC
9. Policy updates: Rik to send a reminder of outstanding policies for review RM
10. Liz and Rik are working on the State Director of Refereeing - Gateball duties to amend in the Roles of Officials Policy LF RM
11. Ray to complete Smarty Grants application for the annual \$15,000 grant from Office of Sport, RC
12. SCRG: David Scott to advise Petula
13. Gateball Funding proposal: David Scott to advise Judy Tier
14. Kate to offer to those who attended the event via Judy Tier, State Gateball Co-ordinator. KMc