



Minutes for Board Meeting August 2022

Croquet NSW

Held at Zoom

23/08/2022 @ 19:00

Approved by Kate McLoughlin on 29 September 2022

No. Minutes

1. Attendance

Kate McLoughlin in Chair, Rik Mills, David Scott. Steve Miles, Ray Chapman, Liz Friend. Rosie Landrebe joined the meeting at 7:15pm

2. Apologies/ Proxies/ Quorum

The meeting commenced at 7pm with a quorum of 6. There was full attendance when Rosie joined at 7:15pm

3. Gateball - Ros Crowe, ACA National Gateball Coordinator

Ros Crowe introduced herself as the new ACA National Gateball Coordinator, taking over from John Park. Australia has its own National body but Gateball in the states is via a sub committee with each state having a member (Judy Tier is NSW coordinator), hence the need for a National Coordinator. The Coordinator also ensures rules in Australia are consistent between states and consistent with international rules. The international body requires gateball organisations to have gateball in their name. As a result ACA has registered the business name Gateball Australia and this name is used for gateball communications internationally and domestically .

80% of gateball players play another form of mallet sport and gateball is usually played as a mallet sport within a croquet club although there are a few clubs which play gateball only. Ros was encouraged by the hubs and their support for gateball.

Ros explained that Gateball had its own world organisation. That organisation requires regional bodies to have the region as well as the word "Gateball". Hence ACA has registered the business name "Gateball Australia" and this brand is used in gateball communication.

The NSW state Gateball championships re being held in Albury and Albury will be used as the venue for the Australian Championships next year.

Subsequent discussion revealed that CNSW needs to appoint a Gateball Referee Coordinator. Expressions of interest will be included in the newsletter

Action: EOI for Gateball Referee Coordinator to be placed in Newsletter (**Liz Friend**)

Actions #3

(Not Yet Started) Call for Expression of Interest for Gateball Referee Coordinator be placed in



next Newsletter **Liz Friend**

4. Confirm Minutes of Previous Meeting

[4.A Draft_Board_Meeting_July_2022_Minutes_19_07_2022.pdf](#)

Minutes of the July meeting were confirmed

5. Business Arising of Previous Meeting

It was agreed that the CRCC proposals from Rosie Landrebe will be moved to an Agenda item for the September meeting

Action: CRCC be placed on September meeting Agenda (**David Scott**)

Actions #5

(Complete) CRCC placed on Agenda for September 2022 Board Meeting **David Scott**

5.1 CRCC Negotiations & Agreement

[5.1.A CNSW Board Paper CRCC Agreement.pdf](#)

[5.1.B Draft MoU with CRCC 2022 2023.pdf](#)

[5.1.C Jodie Camden.pdf](#)

[5.1.D Schedule A Operations Headquarter Lawns.pdf](#)

[5.1.E Schedule B Financial Contribution.pdf](#)

6. Executive Reports

6.1 Report from Chair

The chair gave a verbal report as there was not time to upload a written report.

The Member survey had been sent out and 15 clubs had responded so far. There was general support and capacity for membership growth with the main impediment being a lack of resources to help clubs do this.

Kate also encouraged board members to attend Greg Bury's meeting on the ACA member platform on September 1.

Kate then discussed the need to develop an Under 21 strategy which Ray Chapman would be discussing later in the meeting. The meeting agreed to call for expressions of interest for an Under 21 Working Group and Chair.

Action: Newsletter to expressions of interest for an Under 21 Working Group and Chair. (**Liz Friend**)

Actions #6.1



(Complete) October CNSW Newsletter to call for expressions of interest for an Under 21 Working Group and Chair. **Ray Chapman Liz Friend**

7. Finance Report

7.1 Treasurer's Report

[7.1.A Treasurer's Report 202208.pdf](#)

The Treasurer's written report was noted and accepted. In particular

1. The financial results were noted
2. ASIC needs to be notified of the change in financial year end (Steve confirmed that this has now been done)
3. There was a discussion on referee expenses. Ray Chapman and Steve Miles were delegated to review the hosting policy to include payment of referee expenses. It was agreed that the board would pay referee expenses for John Eddes at Jamberoo **Action:** Ray and Steve to meet to recommend a policy (**Ray and Steve**)
4. Payments requiring board approval were approved (Pye Landscapes lawn maintenance and Steve Miles GoDaddy expenses)
5. The board approved increasing funds invested in ME bank to \$250,000
6. The new Finance Policy was approved
7. Expressions of interest will be called for Assistant Treasurer and Tournament Payments Manager. A letter of thanks was to be sent to Lisa Kelshaw thanking her for her work in the Assistant Treasurer role **Action:** Newsletter to call for EOI for Assistant Treasurer and Tournaments Payment Manager (**Liz Friend**) **Action:** Send a letter of thanks to Lisa Kelshaw (**David Scott**)
8. The opening of a new Bendigo Bank account for tournament entries was approved **Action** Open a new bank account for tournament entries (**Steve Miles**)

Actions #7.1

(Complete) Ray & Steve to review hosting policy to clarify CNSW reimbursement of referee expenses **Steve Miles Ray Chapman**

(Complete) Next available CNSW Newsletter to call for Expressions of Interest for Assistant Treasurer and Tournament Payments Manager **Steve Miles Liz Friend**

(Complete) Send letter of thanks to Lisa Kelshaw for her role as Assistant Treasurer **David Scott**

(Not Yet Started) Open a new Bendigo Bank account solely designated for tournament entries

Steve Miles

7.2 Proposed Finance Policy

[7.2.A CNSW - Finance Policy 20220823.pdf](#)

8. CNSW Policy Review

[8.A 2022-08-BoardPaper.pdf](#)

[8.B CNSW-PolicyList.pdf](#)

The current priorities for policies are the discipline policy and the State Team Handbook. It was agreed that the focus for the handbook was players and that it should refer to CNSW policies where appropriate. There was discussion on the best way forward for the handbook. It was agreed that Rik would approach Stephen Richards to determine the best way to form a working group to deal with this.

Action: Approach Stephen Richards to determine the best way to deal with Players Handbook Working Group (**Rik Mills**)

The chair requested board members to let Rik know their priorities for CNSW policy development. Ray Chapman had already done this.

Action: Board members notify Rik of their policy priorities (**All except Ray**)



Actions #8

(In Progress) Consult Stephen Richards about best method to form a working group to develop and finalise a Player Handbook **Rik Mills**

(Not Yet Started) Board members to notify Rik of their priorities for CNSW Policy development
Rosie Landrebe

Steve Miles

Kate McLoughlin

David Scott

Liz Friend

9. General Business

[9.A Plan of Management process for Mackey Park is underway.pdf](#)

Agreed to involve CRCC in a joint PoM for Mackey Park submission to CRCC and if they aren't interested then we'll go alone. CNSW to talk to Stephen Burns (current President of CRCC).

Rosie will attend IWC community session/s. and report back to Board.

Actions #9

(Complete) Rosie to attend IWC community session and report back to Board **Rosie Landrebe**

9.1 AGM Timetable

[9.1.A Timetable for CNSW AGM 2022.pdf](#)

Board members were asked to note the AGM timetable that had been distributed by email. Rosie Landrebe may be playing. The date and time of 10am on October 22 was confirmed. The meeting will be a Zoom meeting

9.2 Ratify Decision Maker Decision on 13 August 2022 that Peter Freer represents CNSW at National GC Referees Committee Meeting to be held in Adelaide on Friday, 9 September 2022

[9.2.A](#)

[To_consider_a_replacement_to_represent_CNSW_at_the_National_GC_Referees_Committee_Meeting_in_Adelaide_on_9_September_2022_Decision.pdf](#)

The decision was ratified

9.3 GC Pennants Levy Proposal

[9.3.A GC Pennants Levy Proposal.pdf](#)

[9.3.B Board Paper - Levy Associated with a Golf Pennant Entry.pdf](#)

A proposal had been received from Lorraine Hatfield proposing a \$100 levy for clubs who have no accredited referee able to officiate at their 'home' pennant games. The current tournament regulations stipulate that the home club is responsible for arranging a referee or when the away team requests an alternative 'half way'



venue they are responsible for arranging a referee. In practice clubs without an accredited referee or who request an alternative 'half way' venue have not reimbursed referees provided by either the home club or Croquet NSW.

The Board acknowledges the problem but could not decide if the proposed \$100 levy is the solution. The Board is cognisant that the 9 September 2022 meeting of the National GC Referees Committee will discuss simplifying GC referee accreditation. Therefore, the Board determined to give more thought to the problem and Lorraine's proposal with a view to deciding on the proposal at the 20 September 2022 Board Meeting. David Scott will advise Lorraine

Action: David Scott to write to Lorraine

Actions #9.3

(Complete) David to write to Lorraine about her GC Pennants Levy proposal advising the Board wished to give more thought and would hopefully decide at 20 September 2022 Board Meeting

David Scott

9.4

Strategic Plan

Deferred

9.5

Marketing CNSW Events

[9.5.A Board paper Aug22 direct marketing cnsw events.pdf](#)

[9.5.B Peter Martin Email 18 July 2022.pdf](#)

There was discussion on promoting CNSW events, especially a proposal from Coutts Crossing to offer a prize for the AC Handicap Singles. It was decided that

1. It was not appropriate to offer prize money
2. On request from a club, CNSW would promote an event via email to selected players

Action: Reply to Coutts Crossing (**David Scott**)

Actions #9.5

(Complete) Reply to Coutts Crossing advising Board did not approve prize but would promote event via email to targeted players. **David Scott**

9.6

Scoreboards

[9.6.A Board paper scoreboards.pdf](#)

There was some discussion on using scoreboards but there did not seem to be manpower available to support this.

9.7

Under 21 GC Championships

[9.7.A Board paper under 21 championships.pdf](#)

There was discussion on the Under 21 competition strategy. In 2023 there should be U21 singles, U21 doubles and a schools competition.

To encourage junior members it was resolved that

1. There would be no tournament fees for CNSW U21 events in 2022



2. There can be less than 6 competitors in a competition

10. Committee Reports

10.1 Change of Chair of AC Selection Committee

[10.1.A AC-Sc_email.pdf](#)

The board appointed Stephen Richards as Chair of the Selection Committee and thanked Mike Hughes for his outstanding service in this regard.

Action: Write to Mike Hughes to thank him for his service. Confirm Stephen Richards as Chair (**David Scott**)

The chair asked board members to remind committees that reported to them to read the relevant CNSW policies.

Action: All board members to write to their reporting committees reminding them of CNSW policies, including Committee members are appointed by Board and Chairs are appointed by relevant Committee. (**All**)

Actions #10.1

(Complete) Thank you note to Mike Hughes and acknowledge Stephen Richards as Chair. **David Scott**

11. Any Other Business

It was agreed that CNSW could send the highest ranked U21 player to the ACA championships if no U21 competition was held.

Stephen Richards was confirmed as member of the AC Selection Committee, having effectively joined some time ago

12. Correspondence

[12.A CNSW Correspondence 19 July 2022 to 21 August 2022.xlsx](#)

13. Next Meeting/Close