



# Minutes for Board Meeting June 2021

Croquet NSW

Held at zoom

15/06/2021 @ 19:00

Approved by Steve Miles on 27 July 2021

## No. Minutes

### 1. Attendance

Kate McLoughlin, Rik Mills, Steve Miles, Simon Cook, Rosie Landrebe (until 8 pm)

### 2. Apologies/ Proxies/ Quorum

### 3. Confirm Minutes of Previous Meeting

Agreed

### 4. Business Arising of Previous Meeting

#### 4.1 Cooks River Agreement. note approval of the Agreement. Vote for Board member to sit on Facilities Management Committee

Simon Cook agreed as Chair of FMC

#### Actions #4.1

(Closed) Simon to send CNSW CRCC Agreement to Cook's River, and advise the Board of outcome. **Simon Cook**

#### 4.2 Selection Policy: formalise agreement and adoption by Selection Committees.

##### 4.2.A

[Selection Policy follow up matters.docx](#)

##### 4.2.B

[2020EireCupCNSWPlayerAgreementapproved 22 12 20.pdf](#)

Selection Policy agreed out of session with agreed amendment re selection of coach. The Board also agreed to the Selection policy Working Group Recommendation that the Board approves in principle, amending documents impacted by the introduction of the new Selection Policy. the Working Group will continue its work linking and finalising these for submission to the Board.

#### Actions #4.2

(Closed) Kate to advise Selection policy Working group of the acceptance of its recommendation to update other Board documents including the CNSW Duties of



- Officials and committees, CNSW Policy for Discipline of Members..., CNSW player Agreement, and the proposed State Team Handbook **Kate McLoughlin**
- 4.3 Membership incentive**

No agreements to proposal so far, some Clubs have said no, and others still considering.

## 5. Executive Reports

### 5.1 Chair Report

Simon updated on web funding proposal with ACA

### 5.2 Secretary Report

Kate reported on attendance of Informal Meeting re publicity and promotions with other State Secretaries.

The group proposing to hold a joint training session on improving usage of social media from a technical perspective

## 6. Finance Report

### [6.A Treasurer's Report 202106 with 20210531 P&L.pdf](#)

The Board accepted Steve's report.

That referees be paid 25c per km to be in line with officers and state team members.

Steve also noted that we need to clarify Privacy obligations of website.

Expenditure of covid grant proposed to be in the form of grants to Clubs.

The Board agreed to September 25 for AGM. We need to consider membership of committees and Offices.

#### Actions #6

(Closed) Steve to seek advice from NSW Office of Sport re privacy obligations on our website **Steve Miles**

(Closed) Steve to update Fees schedule re payment for referees transport to referee events. **Steve Miles**

(Closed) Rik and Simon to examine Community sport Recovery Grant conditions and propose Club grant options. **Rik Mills**

#### Simon Cook

(In Progress) Kate to begin preparations for AGM to be held September 25. Send list of committees and officers for Board to consider. **Kate McLoughlin**

## 7. General Business

### 7.1 Constitution

Constitution preliminary vote result = 44 in favour and 1 against and 1 informal. It needs to be audited and lodged with Dept Fair Trading before results are official.



#### Actions #7.1

(Closed) Steve M to lodge with Dept Fair Trading. Result needs to be audited. **Steve Miles**

(Not Yet Started) Put a motion to the AGM affirming our acceptance of ACA policies

**Kate McLoughlin**

#### 7.2

##### Strategic Plan

No action this meeting

#### 7.3

##### Club Hubs

###### 7.3.A

[CLUB HUB STRATEGY.pptx](#)

Rosie submitted a proposal but was unable to stay and address.

### 8. Committee Reports

#### 8.1 Gateball Coordinator: Proposed role description

##### 8.1.A

[State GB Coord.Role.docx](#)

Approved Role taking out requirement to be a trained referee assessor.

#### Actions #8.1

(Closed) Rosie to pass on agreed role document to Judy Tier **Rosie Landrebe**

#### 8.2 Eire Cup Committee:

##### 8.2.A

[Eire Cup 2022.docx](#)

1. The Organising Committee needs to be reappointed. The Board accepted the previous Committee's agreement to stand (except R Elliott)

2. We need to confirm arrangements with the governor. Simon has agreed to liaise with Government House and Organising Committee about the reception.

3. Venues need to be confirmed. the organising committee to confirm

#### Actions #8.2

(Closed) Kate to advise Eire Cup organising committee that they are re-appointed.

**Kate McLoughlin**

(Closed) Simon to liaise with Govt House and EC Organising Committee re reception next March. **Simon Cook**

#### 8.3

##### GC Selectors Update

Board confirmed Decision to approve GC Team members out of session:

Alison Sharpe (Captain) Gerda Lambeck Rosie Lnadrebe Kate McLoughlin Pamela Barnwell Peter Landrebe Peter Freer Derek Bull Chris Williamson with David Scott as reserve and manager.

Addendum since approval:

David Scott approved as team member to replace Chris Williamson who opted not to take up offer of a place.



Kevin McGlynn approved as reserve and manager.

Kate has sent player agreements to all team members.

#### **Actions #8.3**

- 8.4 **AC Selectors Report** (Closed) Kate to notify members of team via webpage and Facebook **Kate McLoughlin**  
Noted the approval of the AC Eire Cup squad agreed to out of session.  
The AC selection committee has selected the following squad for the state team for the current year.  
Men: Peter Landrebe (and coach), Rob Elliott, Alan Honey, Tim Murphy, Jim Nicholls, Stephen Richards  
Women: Rosie Landrebe, Kate McLoughlin, Liz Montague, Kerri-Ann Organ, Diane Scott, Alison Sharpe, Alix Verge  
Mike Hughes advise all squad members and to confirm process in next report to Board.

8.5 **AC Referees Report**

## **9. Correspondence**

[9.A Correspondence May June 2021.docx](#)

[9.B ACADEMY HALF YEARLY INVITATION july 6 \(2\).pptx](#)

[9.C 210614 to states re Adverse Playing Conditions Policy.pdf](#)

[9.D Item 4.3.3 Membership Categories copy.pdf](#)

List of correspondence noted by Board: Kate highlighting Sport NSW results, fee increase letter from Tamworth, Sandy Tawa re Womens GC tournament, Pamla Barnwell's disappointment with late cancellation and lack of communication re Hoopmaker Tournament at Forster, Greg Bury Australian Croquet Academy update July 6 via zoom, Rosie to present trophy at NSW Div 3 Champs in July in Ballina, and Simon Cook offered to present trophy where Rosie not available.  
ACA Adverse conditions policy advised: to be added to CNSW website. ACA has circulated a discussion paper where Croquet SA has proposed a discounted rate for regional non competing members.  
It was noted that CNSW signs up for ACA Policies as part of our membership of ACA.

#### **Actions #9**

(In Progress) Rosie L and/or Simon Cook available to present trophies for NSW Div 3 comp in Ballina July 14-18

## **10. Any Other Business**

Uniforms for State team discussed. The Board agreed that the NSW shirt colour be sky blue with dark blue trim. It was also agreed that the waratah emblem be used for State team shirts.  
Steve noted there was a quantity of short and long sleeve white shirts in the office.

#### **Actions #10**



(Closed) Kate has offered to organise shirts as State team member, and will provide Board with a quote for blue shirts. **Kate McLoughlin**

**10.1 CNSW Office**

Steve Miles has suggested the CNSW HQ Office could benefit from some tidying and organising. Members will assist where able.

**10.2 Social Media Policy**

Discussion on which information goes on which of our media platforms.

**Actions #10.2**

(Closed) Kate agreed to draft a social media policy and to get secretary role added as administrator on new CNSW Facebook page. **Kate McLoughlin**

**11. Next Meeting/Close**

20 July 7 pm is next meeting

**Actions #11**

(Closed) Review minutes for meeting Board Meeting June 2021 **Simon Cook**

(In Progress) Review minutes for meeting Board Meeting June 2021 **Simon Cook**