



# Minutes for Board Meeting February 2021

Croquet NSW

Held at zoom

16/02/2021 @ 18:00

## No. Minutes

### 1. Attendance

Kate Elliott, Kate McLoughlin, Simon Cook, Steve Miles, Rik Mills.  
Rosie Landrebe attended from 7pm.

### 2. Apologies/ Proxies/ Quorum

### 3. Confirm Minutes of Previous Meeting

[3.A Board\\_Meeting\\_January\\_2021\\_Minutes\\_19\\_01\\_2021.pdf](#)

Approved with following correction: Simon's role to Deputy Chair rather than Deputy Director.

### 4. Business Arising of Previous Meeting

#### 4.1 Cooks River Proposal and response

The Board considered CRCC's response to the MOU and decided to hold a face to face meeting to consider the broader issues around CNSW HQ. The weekend of 13 or 14 March at Tempe proposed. Rosie proposed the use of a facilitator, which members had no objection to. Rosie Landrebe to confirm urgency of finalising agreement with Inner West Council and Concordia, with a view to considering this matter at the face to face meeting.

#### Actions #4.1

(Closed) Confirm details of face to face meeting 13 or 14 March at Tempe	<b>Rosie</b>
<b>Landrebe Kate Elliott Steve Miles Kate McLoughlin Rik Mills Simon Cook</b>	
(In Progress) Confirm deadline for Inner West Council Concordia agreement.	<b>Rosie</b>
<b>Landrebe</b>	

#### 4.2 Workshops: progress, cancellation of March workshop

March workshop on How to improve your game cancelled, as Coaching workshop has partially superseded current need.  
Constitution Q& A to be held April  
How to attract members: May  
How to run a Club: July?

#### 4.3 Coaching Accreditation course and leadership options

The Coaching Conference was rated a great success by attendees, as Simon Cook who attended Newcastle and Kate Mc who attended Canberra reported. Greg Bury's hard work, and coaching skills were well received.

Pam Gentle stayed on in the Coaching role to organise the applications, and has updated the website with the newly accredited coaches. She has offered to continue co-ordinating the ongoing coaching accreditation applications in response to our request .

##### Actions #4.3

(Closed) Kate to thank Greg, Pam and Barb on behalf of the Board for their hard work in Coaching Conference accreditation. **Kate McLoughlin**

(Closed) Kate to confirm Pam in role of coaching Co-ordinator until AGM or we find an alternative volunteer. **Kate McLoughlin**

#### 4.4 Covid funds expenditure options

##### Actions #4.4

(Closed) Rik to identify funding constraints via Office of Sport or relevant correspondence. **Kate McLoughlin Rik Mills**

#### 4.5 Academies working group progress

Initial discussions have taken place about Hubs (Academies ) Alternative funding models raised. Update in Treasurer's Report. Discussion around events being run in regional NSW/ACT.

##### Actions #4.5

(Closed) Kate Elliott to follow up with David Stanton about whether CNSW selection and more senior events are offered to regional Clubs.

#### 4.6 ACA AGM: Annual Report, Motion and Delegate

##### 4.6.A

[ACA Motion re Pesticides CNSW 2021 AGM.pdf](#)

ACA Delegate= Simon Cook.

##### Actions #4.6

(Closed) Kate to confirm details re delegate and voting at AGM  
(Closed) Simon to check at AGM re process to vote for delegate.

**Kate McLoughlin  
Simon Cook**

#### 4.7 Constitution

The draft constitution was updated as indicated in marked up version.

##### Actions #4.7

(Closed) The draft and memorandum is to be circulated to members before the end of February, with 4 weeks for Clubs to consider, followed by a zoom Forum in early April.

**Steve Miles Kate McLoughlin**

#### 4.8 PPEP options



Running a PPEP program considered highly desirable. Probably useful to follow up after the Coaching Accreditation phase rolls out more widely.

#### 4.9 Archive Policy (KMC)

Kate requested approval to buy Dropbox Business licence to allow better control of this major platform to Archive CNSW information.

##### Actions #4.9

(On Hold) Approval to spend up to \$200 on Dropbox business account **Kate McLoughlin**

#### 4.10 Committee/Officer updates and liaison: Gateball and GC Selection in March?

Review committees and CNSW Officials : each couple of months.

##### Actions #4.10

(Complete) Table for reporting by committees and office holders to be drafted **Kate McLoughlin**

## 5. Correspondence

### 5.A Correspondence January February 2021.docx

#### 5.1 Acknowledgement of Country Proposal

##### 5.1.A

[ACKofCtry.docx](#)

The Board considered Lorraine Hatfield's proposal that a Welcome to Country be included at CNSW events. The Board unanimously agreed that it was important to acknowledge indigenous Australians, at CNSW events, to include in official information from Tournaments. It would be encouraged at Club events in a manner appropriate for the Club. A newsletter article.

##### Actions #5.1

(Closed) Advise Tournaments that Acknowledgement of Country be included in CNSW events, as a verbal statement on the first day, and/or in written communication with those attending. Newsletter article to advise members of policy and to encourage Acknowledgement of Country more broadly. **Kate McLoughlin**

#### 5.2 Elanora Country Club application for membership

##### 5.2.A

[20210204103113176 \(1\).pdf](#)

##### 5.2.B

[Elanora additional info.pdf](#)

The Board is pleased to acknowledge and welcome new club as member of CNSW.

##### Actions #5.2

(Closed) Kate to advise Club, including information about being added to website. **Kate McLoughlin**

#### 5.3 Jamberoo and Wollongong letters re Pennants

##### 5.3.A

[TC response to JCC complaint.docx](#)



#### 5.3.B

[20210201 Letter CNSW regarding Pennants \(1\).pdf](#)

#### 5.3.C

[20210201 Letter CNSW regarding Pennants \(1\).pdf](#)

Lorraine Hatfield (Tournaments Committee) responded to concerns about some Clubs going straight to Pennants final. The proposal : that Clubs playing Pennant competitions that are more than 200 kms apart could use 3rd party lawns to reduce travel distance, with lawn hire covered by CNSW, was supported by the Board.

#### Actions #5.3

(Closed) Clubs and Tournaments to be advised of new policy re paying for Pennants lawns for Clubs more than 200kms apart. **Kate McLoughlin**

#### 5.4 Game Plan Launch Greg Bury, Tues 9 March 6 - 7 pm

##### 5.4.A

[Game Plan launch email from Greg Bury.pdf](#)

Rik will attend the launch of Sport Australia's Game Plan tool. Feedback that there were problems filling in the survey and the complexity of the model.

#### Actions #5.4

(Closed) Rik to attend Game Plan launch March 9 6-7pm via zoom **Rik Mills**

#### 5.5 Demo game Government House, Dayn Cooper, Estate manager 16 Feb 21

##### 5.5.A

[Dayn Cooper, Estate Manager, Gov House Webmail \\_\\_ Print.pdf](#)

The effort to hold a demo croquet event at Government House was discussed with reservations about the benefits.

#### Actions #5.5

(In Progress) Kate Elliot to follow up Demo Game idea with Government House, checking what the level of commitment and cost would be. **Kate Elliott**

## 6. Executive Reports

### 6.1 Presidents Report

Eire Cup to be hosted by NSW. Governor has been advised. Would still like to do a vignette with the governor. Rosie has suggested Gareth Denyer could assist with script. Kate thanked all Board members for their input and commitment and noted the progress in Selection Policy, Constitution, the successful Workshops and communication with members.

### 6.2 Secretary's Report

#### 6.2.A

[Secretary Report February 2021.docx](#)

Accepted

## 7. Finance Report

### 7.A Treasurer's Report 202101.pdf

Accepted. Noted the Yearbook refund being issued to Clubs.



## 8. General Business

### 8.1 Constitution

#### 8.1.A

[CNSW Explanatory Memorandum for Clubs \(Feb 2021\).docx](#)

#### 8.1.B

[CNSW Constitution \(rev Exposure Draft for Board with comments\).pdf](#)

#### 8.1.C

[CNSW Constitution \(Revised Exp Draft with No Comments\).pdf](#)

Refer 4.7

### 8.2 Strategic Plan

#### 8.2.A

[Strat Plan BUILDING MEMBERSHIP.docx](#)

#### 8.2.B

[Application for a Club to become Affiliated to CNSW 15 2 21.docx](#)

#### 8.2.C

[Application for Club Membership - Fact Sheet 1Mch17\(11 1 21\).docx](#)

Kate McLoughlin's proposal to encourage non affiliated Clubs to join was viewed favourably by the Board. The incentive of funds for equipment or promotion was seen as a good way to support some of these smaller and often less resourced Clubs.

#### Actions #8.2

(Complete) Kate to draft proposal letter for Board approval. Website to be updated with How to Join section clearly visible with relevant forms and information.

**Kate**

**McLoughlin**

## 9. Any Other Business

### 9.1 Ricochet Referees and nomination of Richard Hughes as NSW Ricochet Development Officer

#### 9.1.A

[ACA Letter Re Richard Hughes.docx](#)

#### 9.1.B

[Hughes Ricochet Development Officer Webmail \\_\\_.Print.pdf](#)

Richard's expression of interest to be Ricochet Development Officer was accepted unanimously by the Board.

His recommendation to be an examining referee in Ricochet was likewise unreservedly supported.

#### Actions #9.1

(Closed) Kate to advise Richard and ensure web and other information updated

**Kate**

**McLoughlin**

## 10. Committee Reports

[10.A AC Selection Committee update.pdf](#)

### 10.1 Director GC Refereeing Report

#### 10.1.A



[SDRGC report Feb 2021-Amended.docx](#)

The Board received Lorraine Hatfield's report as State Director GC Refereeing and approved her report.

This included her proposal to issue badges for retiring referees at a cost of \$6 per badge, and recommendation for one new examining referee (Trevor Black) and three new Tutor Referees (Janine, Crellin, Penelope Jude and David Scott). The board also noted the updated website information for GC Referees and the 11 trainee referees who will be encouraged to complete their training.

**Actions #10.1**

(Closed) Advise Lorraine of agreement of badges for retiring referees, and note her work in updating website and appointment of Examining and Tutor referees.

**Kate**

**McLoughlin**

**10.2 Selection Policy Review Progress Report**

[10.2.A](#)

[SP Board Feb 2021 V2.docx](#)

Report received with thanks, and Board noted anticipated delivery of draft policy by April Meeting.

**Actions #10.2**

(Complete) Kate to thank Selection Committee for their hard work and agreement to proposed timeline, **Kate McLoughlin**

**11. Next Meeting/Close**

Face to face meeting at Tempe, March 13 or 14

**Actions #11**

(Complete) Review minutes for meeting Board Meeting February 2021

**Simon Cook**

(Complete) Review minutes for meeting Board Meeting February 2021

**Kate Elliott**

**Simon Cook**

(In Progress) Review minutes for meeting Board Meeting February 2021

**Kate Elliott**