



Minutes of the Board Meeting held on 5th March 2019

1. Opening

The meeting was held via conference call. In attendance Brenda Wild (BW), Steve Thornton (ST), John Eddes (JE), Richard Hughes (RH), and Carol Hayes (CH). BW declared a quorum and the meeting commenced at 6:03pm. Roberta Flint (RF) joined the conference call at 6:10pm and Tony McArthur (TM) at 6:23pm.

2. Minutes of previous meetings

2.1. Adoption of the Minutes of the Board Meeting on 5th February 2019. Moved by CH, seconded by JE. Carried

2.2. Business arising from the Minutes:

- GC Rule Books. ST to email the ACA to check on progress and report back.
- Donation from Government House. BW advised that the donation allocated to CNSW had been distributed to the other charities present on the day.
- Junior Development Award. BW to liaise with GC Selection Committee and respond by the end of March.

3. Correspondence

3.1. Correspondence In and Out. As per Dropbox

3.2. Matters Arising:

- Nominations for ACA Directors – Jacky Macdonald and Jim Nicholls have nominated and their forms forwarded to the ACA.
- The State Handicapper has expressed a desire to stand down but will continue in the role until a replacement is found.
- The Newsletter Editor has tendered her resignation. Moved by BW, seconded by JE that CNSW write a letter of appreciation to Wendy Fothergill. Carried.
- VCA Publicity Campaign – VCA require majority of states to participate. ST to confirm with the VCA that CNSW remains interested.
- *In Confidence – Redacted.*

4. Reports

4.1. Financial Report. No report provided. Treasurer advised that all entries up to the end of the February would be entered into MYOB by mid-month. Sample reports from the new version of MYOB had been circulated.

5. Discussion Items

5.1. Extension of regionalisation trial. Moved by ST, seconded by RH that the trial is extended by a further 12 months to allow the Sports Development Officer the opportunity to review progress and concept. Carried.


















5.2. Strategic Plan Workshop. Noted that a successful workshop was held at Chatswood Clubhouse and facilitated by Mike McLaughlin. There were 12 participants inclusive of 4 directors. The ACA Executive Officer attended as an observer. Considered to be a successful and positive day. The draft plan is due by 9th March.



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- 5.3. Membership and Membership Declaration. Advice confirmed the need for a Membership Declaration from new and existing Individual Members. ST and RH to work on something suitably brief.
 - 5.4. Bulk emailing to members. ST advised that methods of bulk emailing, ie more than the capability of a normal email account and enough to reach all CNSW members were available. Limited testing to continue.
 - 5.5. Fees for 2019-20. Schedule of Fees and Reimbursables reviewed. Decision made to maintain current level of fees for 2019-20 and absorb any increase in the ACA fee. Overnight allowance for Officers increased from \$120 per night to a maximum of \$150 per night.
 - 5.6. Newsletter. March Newsletter to be finalised by ST and distributed as normal. Next newsletter is due in June. Possibility of using Survey Monkey to gain opinion of members as to its future direction was briefly discussed. General discussion on the cost of publishing and distribution and the approach taken by other states.
 - 5.7. Update on constitution and policies. Latest draft of constitution and membership policy now contains no references to regions. Awaiting feedback from RSGC.
 - 5.8. Submission to Inner West Council. Submission to IWC on Draft Land and Property Strategy and Policy from CNSW and Cooks River Croquet Club to be lodged on-line overnight.
- 6. Action Items**
The list of items was reviewed. No new items added.
- 7. General Business**
No items of General Business were raised.
- 8. Close**
The meeting closed at 7:50pm. The next Board Meeting is scheduled to be held on Tuesday 2nd April 2019.

BOARD PAPERS

-  1 Agenda for CNSW Board Meeting on 5March19 - Issued
-  1902 Minutes of CNSW Board Meeting on 5Feb19 - Draft Rev1
-  1903 Action Items as of 190301
-  1903 Action Items as of 190305
-  190226 - Notes on Directors Discussions - note - not a Board Meeting
-  190305 Submission to IWC from CNSW and CRCC
-  Accommodation reimbursement - John Eddes
-  Bulk Emailing
-  CAQ Capitation_Fees_2019
-  CNSW - Fees and Reimbursements - effective 1Jan19 Rev3 - Issued
-  CNSW - Fees and Reimbursements - reviewed 5Mch19 effective 1Jly19
-  CNSW Associated Policy - Membership and Affiliation 28Feb19
-  Newsletter QLD MSX_November_December_2018
-  Newsletter VCA - Cost
-  Newsletter VCA Malletsports February 2019
-  Reg 1 Regionalisation of Croquet in NSW 7May17
-  Reg 2 170219 Regionalisation of Croquet in NSW

CORRESPONDENCE

-  190302 Ltr of Support to Dubbo CCC
-  190302 Ltr of Support to Dubbo CCC
-  190301 Email In - WF Resignation as Newsletter Editor
-  190228 Email In - Neil Hardie Re_ State Director Refereeing - AC
-  190227 - Email to Wagga Wagga Fwd_ Public Exhibition Submission
-  190226 Email In - NSW Hall of Champions - Call for 2019 Nominations
-  190226 Email from ACA - Jump Shots in Golf Croquet copy
-  190223 Email from Gov Hse RE_ 2019 Croquet NSW
-  190221 Email In CRCC re booking lawns
-  190220 Email In - VCA Opportunity to participate in joint publicity campaign
-  190212 Email In - IWC Croquet NSW - Land Property Strategy and Policy Update
-  190212 Email In - IWC - Croquet NSW - Land Property Strategy and Policy Update
-  190211 Email In - Sports NSW - Governance Training with AICD and Sport NSW
-  190208 Email In - Gareth Denyer - Handicaps and State Handicapper

Brenda Wild (Chair)

Steve Thornton (Secretary)



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ACTION ITEMS AS OF 5 March19			
Item No	Item	Status (Click Icon)	Notes
170208 04	CNSW shirts and merchandising. General Issue	OPEN	5Mch19 Moved by RH that we move to obtain a supply of shirts and baseball hats 5Feb19 Decision on shirts for 2019. Status quo for ISC but new shirts for ISS 20Jan19 Sample shirts and baseball cap sourced by BW. 13Dec18 BW working with supplier in Newcastle
170907 07	Update to Constitution	OPEN	5Mch19 Final draft to be sent out to member clubs 5Feb19 Update provided to board. Some feedback on constitution and policy 06Nov18 Document of 8July withdrawn new document dated 26Oct approved 8July18 New constitution approved by board. 12June18 Second round of evaluation from L&R. Expect to complete within the next few days
180218 02	Business Plan	OPEN	5Mch19 Follow on from the workshop. 5Feb19 Strategic Plan Workshop scheduled for end of the month. 6Nov18 part of the Sports Consultancy
180218 03	Player Pathways	OPEN	5Mch19 Further request for report. Donna to become involved. 5Feb19 Request for PPEP group to provide a report for next Board Meeting 6Nov18 AV, PG, GD moving forward on this.
181213 01	Establish group to look at future of Xmas Lunch & Award Presentation and how it is organised and administered	OPEN	5Mch19 EOI distributed. RF continues as lead. 5Feb19 RF to distribute (existing) position paper 13Dec18 Moved from Agenda Item
190206 01	Review Junior Development Program Award	OPEN	5Mch19 - Brenda to talk to selection committees. 5Feb19 - Review of scheme required as it does not seem to be achieving its purpose.
190228 01	Strategic Plan	OPEN	28Feb19 eSurvey, phone hook up, draft opportunity report, plan workshop completed.