



Board Meeting Minutes 12th March 2024

1. Meeting

1.1 Attendees: Kate McLoughlin (KM) Ray Chapman (RC) Rik Mills (RM) Steve Miles (SM) Elizabeth Friend (EF) Fidy Westgarth (FW) Stephen Burns (SB)

1.2 Apologies: Nil

1.3 Quorum: Yes

1.4 Directors Conflict of Interest Declarations: Nil

1.5 Previous Minutes

1.5.1 The Board agreed that the minutes for the February meeting are a true record and could be published on our website.

1.5.2 Outstanding action items from the previous minutes were.

1. Advantage GC Tournament committee has been asked to issue extra advice and RM to organise an online forum.
2. KM & SB to finalise the Cooks River agreement for 2024.
3. New board to consider frequency of meetings needed.

2. Matters for Decision

2.1 Annual Report

The Board agreed that RM could distribute the Annual Report and financial statements to the clubs.

3. Matters for Discussion

3.1 Chairs Report

Revsports

Mock-up 3 of the proposed front page of the webpage was favoured by the Board members.

Members will still be able to sign in to the Revsports webpage but will be redirected in the short term back to the old csw webpage.

Events option will be available in the revsports webpage but members will be redirected back to the csw website.

Still some problems with the content

Board members need to finalise content as previously allocated by KM

SB required the link to the one drive for the revsports content.

SB suggested that we should concentrate on moving high volume pages across to the revsports webpage.

New release date for the Revsports webpage is 30th April

Organisation Support Program

Need to apply for an extension to the existing 30 June deadline to spend funds.

Plan of management – Mackey Park

Licence department looking at September 1 to finalise the lease arrangements.

3.2 Finance Report

Moved by EF & seconded by RC that the financial reports be noted – Agreed

Moved by FW and seconded by EF that the payments as listed below are approved. Agreed

Mower engine replacement \$5053

Audit costs 2023 \$1760 and 2024 \$1760

ACA insurance premium \$17,354

\$6,430 Eire cup accommodation

SM advised that the ACA insurance premium is incorrect and has advised the ACA.

SM advised that the clubs need to get their membership data update so that the next round of affiliation fees can be calculated correctly.

The new Board to determine whether a bookkeeper needs to be employed and whether to accept SM offer to be the Assistant Treasurer in the interim period.

Board agreed that KM could finalise duty statements for the Treasurer and possibly the Bookkeepers position and circulate to the clubs and other relevant places.

3.3 Strategic Decisions

Board agreed that the Game plan NSW session to be discussed by the new Board.

3.4 Coaching Roadshow

The Board requested that RC review the clubs listed for inclusion in the coaching roadshow with the view of not including clubs in Hub regions and clubs with their own coach. A revised budget and club listing to be presented at the next board meeting.

RC to liaise with Andrew Bissex on the Roadshow concept.

3.5 CNSW Board paper Referee Reimbursements

The Board agreed to the recommendations 1,3 and 4 but no need for adding a note about government relief for tolls (2).

Roberta Flint to be advised of the Boards decision and the Events hosting policy need updating.

3.6 GC AC Working Group Funding State Teams

The Board agreed with all the recommendations.

The player agreements need updating and EF to advise working group of the Boards decision and prepare a one-page summary. SM to update reimbursables claim form.

3.7 CNSW Growing Members Working Party report.

The Board noted the report on Growing members and looking forward to more information on future plans.

The working party to determine the next stage of the growing membership and report back to the Board.

4. Matters for Noting

The Board noted the Organisation Support Program redesign.

The Board would like more information from the ACA on which National Integrity Framework policies are mandatory and which ones can be used by clubs if required.

5. Matters for Ratification and Approval

The Board noted previous agreed recommendations that Janine Crellin be appointed as State Director of golf refereeing, and Andrew Bissex be appointed to the position of State Coaching coordinator.

The Board agreed to the appointment of John Cook as Director of AC State Referring.

RM to advise John Cook of his appointment.

Other General business

Medallion or badge for David Stanton was discussed. RC to follow up a badge or Medallion.

David Stanton to be invited to the face to face board meeting in April.

Next meeting

To be a face-to-face Board meeting at a date and location to be determined.

Meeting closed 8.45p

ACTION ITEMS – MARCH BOARD MEETING

1. RM to forward some advantage golf information to Southern Highlands
2. RM to sort out redirect and access to existing website from Revsports website.
3. RM to provide SB with link to the revsports one drive documents.
4. RM to circulate to new Board members dates for a proposed face to face board meeting in Sydney.
5. RM to draft a letter to the ACA about our concerns.
6. RM to invite Andrew Bissex to attend our AGM along with Janine Crellin and John Cook via Teams
7. RM to distribute the Annual Report and Financial Statements to the clubs.
8. RM to advise Roberta Flint of the passing of reimbursements for referees and officials.
9. RM to advise John Cook of his appointment as Director of AC Refereeing.
10. RM to ascertain from the ACA which National Integrity Framework policies are mandatory and which ones can be used by clubs if required.
11. RM to clarify with Revsports how members can access Revsports system via internet search engines.
12. RM to update the Event Hosting policy to include that club hosting CNSW events must provide morning and afternoon tea and lunch to referees and the tournament officials.
13. FW to attend a play our way grant program webinar on 22 March.
14. RC to reexamine clubs to be involved in the coaching roadshow and update budget.
15. RC to liase with Andrew Bissex concerning the Coaching Roadshow concept.
16. RC to follow up a badge or medallion for David Stanton
17. RM to organise an update to the state player agreements in line with recommendations from Board paper.
18. EF to advise the working party of the Boards decision.
19. EF to prepare a one-page document for state team members in line with recommendation made in board paper.

20. SM to update the CNSW reimbursable claim form.
21. SM to advise clubs to ensure that their membership data is update and correct for affiliation calculation.
22. KM to finalise duty statements for Treasurer and bookkeeper and distribute to the clubs and other relevant locations.
23. KM to prepare a reply to VCA concerning their future options for Cainlea.
24. KM to get some costing for a Bookkeeper.
25. New board to determine if they will accept Steve Miles offer to be the Assistant Treasurer until the Board decides on whether to employ a bookkeeper to assist the Treasurer.